

**MINISTRY OF HEALTH OF THE REPUBLIC OF UZBEKISTAN
FERGANA MEDICAL INSTITUTE
OF PUBLIC HEALTH**

«CONFIRMED»

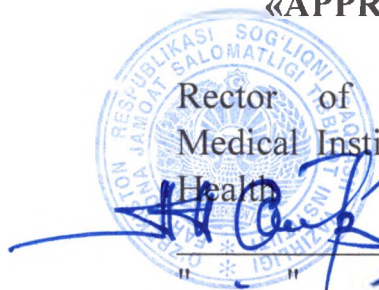
Chairman of the Trade Union
Committee of the Fergana
Medical Institute of Public
Health



M.Mamadzhanova
_____ 2022 year

«APPROVED»

Rector of the Fergana
Medical Institute of Public
Health



A.Sidikov

" _____ " _____ 2022 year

NORMS OF ETHICS AND BEHAVIOR

**Approved at the meeting N1
of the Institute's Council
From ____ August 2022**

Codex of behavior of managers, and employees, teachers, residents and Students Working at the Fergana Medical Institute of Public Health.

Basic rules.

1.1 The objective of this Rule is to establish exemplary standards of clothing at the Fergana Medical Institute of Public Health, as well as to ensure the stability of a healthy spiritual, socio-spiritual, psychological environment from a deontological point of view, mutual respect for the profession, behavior in a team, on the territory of an educational institution. Etiquette - rules of ethics The regulation consists in strengthening the mutually positive relations of the employer, employee and student, youth and other participants.

1.2 This Rule complies with the requirements of the Resolution of the Cabinet of Ministers of the Republic of Uzbekistan dated March 2, 2016 No. 62 "On approval of standard rules of conduct for employees of public administration and local executive bodies" and No. 506 from the Minister of Higher and Secondary Special Education dated November 29, 2021 "On improving the quality of education and further stabilization of the socio-spiritual environment in higher educational institutions" and by Order of the Ministry of Health of the Republic of Uzbekistan No. 88 dated March 24, 2022 "On approval of the Code of Ethics of Medical Workers", dated February 14, 2022. Ministry of Health of the Republic of Uzbekistan No. 14 – developed in accordance with the protocol of the operational meeting No.

1.3 The requirements of this Rule are mandatory for all categories of managers and employees and students of the Institute.

1.4 The requirements indicated in the rule must be included in the internal regulatory documents of the institution.

2. Organization of the Ethics Commission.

Ethics Commission

2.1. The norms of this Rule apply to the heads and employees of the Institute, teachers violations by teachers, doctoral students and students are considered by the elected ethics commission. The Ethics Commission carries out its work in accordance with the instructions of the Rector of the Institute and the requirements of the approved regulations. The Commission considers its work on the basis of an assigned internal audit or on written appeals from all categories of managers and employees and students of the Institute, as well as on the basis of

appeals received by the office of the institution or the Law on Appeals of Individuals and Legal Entities.

2.2. The Ethics Commission is formed in the number of at least 5 people. The purpose, tasks, functions, rights and other issues related to the organization of the ethics commission.

3. Conclusion of the Ethics Commission.

3.1. According to the results of consideration of cases of violation of ethics rules, the ethics commission issues a conclusion after the commission members have fully prepared supporting documents in a fair and impartial form on the presence (absence) of disciplinary penalties or other violations of the rules. At the same time, a proposal is made to the rector of the Institute to bring the guilty employee, student and worker to justice. Taking into account the nature of the violation of the permissible rule, the Ethics Commission may limit itself to a warning about the violation of the Ethics Rule in relation to the employee, the student and the employee. Before coming to a final conclusion about bringing to disciplinary responsibility an employee, student or employee who violated the rules of conduct, this situation will be discussed with the participation of the employee or student. To accept a preliminary disciplinary penalty on the employee's appointed conclusion for work is submitted to the head of the institute, is issued by an order for the personnel department with the mark of the chief. The Institute's legal adviser is responsible for ensuring the legality of the order.

3.2. in taking measures against an employee, labor legislation is strictly observed, when applying disciplinary penalties, the representative body of the employee may coordinate with the trade union committee, and in turn, in the case of punishment, the degree of lightness, severity of the act committed by the employee or student, the amount of damage, elimination is considered necessary to pay attention to such aspects as the condition of employees, in accordance with the established procedure, students and other employees have the right to receive information about the violation of the rules, the course of consideration of the violation, the presentation of evidence for self-defense, as well as to appeal to higher authorities in accordance with the established procedure regarding the decision of the Council, the procedure and decisions of the Institute. When taking measures against an employee, labor legislation is strictly observed, when applying disciplinary penalties, the representative body of the employee may coordinate with the trade union committee, and in turn, in the case of punishment, the degree of lightness, severity of the act committed by the employee or student, the amount of damage, elimination is considered necessary to pay attention to such aspects as the condition. Employees, students and other employees have the right to receive information about the violation of the rules, the course of consideration of the violation, the presentation of evidence for self-defense, as well as to appeal to higher authorities in accordance with the established procedure regarding the decision of the Council, the procedure and decisions of the Institute. In taking measures against an employee, labor legislation is strictly observed, when applying disciplinary penalties, the representative body of the employee may coordinate

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4. Public control.

4.1. In order to ensure public control over the behavior of all types of managers and employees or students of the Institute, cases of non-compliance with this Provision by the Trade Union.

5. Ethical obligations of all types of managers and employees or students of the institute

5.1. Persons entering the Institute for study and work are acquainted with these Rules in writing by an employee of the personnel service of the Institute or an expert lawyer (under signature).

All types of managers and employees or students of the Institute: comply with the requirements of the legislation and this Code and Rules; Deeply understand and promote noble qualities, such as always striving for high morality, honesty and justice;

It consisted in regulating behavior in society and public places. respect our national traditions, customs and values of universal decency, widely promote them; Constantly work on yourself in the field of cocktail activity and regularly study the legal documents adopted by the President and our government;

To perform their duties in good faith and professionally; To refrain from any actions discrediting the reputation and prestige of the Institute; not to use information about the Institute to the detriment of its interests and reputation;

Careful attitude to the property of the institution (various equipment assigned to it by law and in common use during service, etc.), including the correct and economical use of material equipment, electricity, gas, water, stationery, etc. If any adverse incident or incident occurs, immediately report it this is to the Institute. report to management;

Regardless of their position, all female employees and students have equal rights with men and discrimination against them is not allowed; Compliance with restrictions and prohibitions established by law, their duties to act unconditionally, not to discuss personal and family problems of employees, students and workers in the course of work under any circumstances, to have a wrong opinion about any person, regardless of his gender, race, nationality, language, religious beliefs, social origin, position and other characteristics, do not behave or humiliate him;

During the work, the position and the service are obliged to exchange opinions, establish relations equally;

Not to organize and not to spread all kinds of incitement, conspiracies, gossip and slander against all kinds of managers and employees or students of the Institute, as well as other persons; Not to put access to controversial situations that damage the reputation or reputation of the institution;

All types of managers and employees or students of the institute should not intentionally harm the work and educational process;

To carry out decisions (instructions) of state bodies and officials, as well as the management of the Institute within their powers, in a timely and high-quality manner;

Not to abuse their position for personal purposes and in the interests of other persons; Employees and students, under any circumstances and conditions, must tell the truth, not mislead managers and other employees, other legal situations;

The Institute uses various advertising media for administrative purposes without the permission of the official staff not to settle on the territory;

To take all measures to ensure the safety and confidentiality of information that became known to them in the course of their professional activities, for their disclosure, to which an answer will be given in accordance with the procedure established by law;

Not to transfer the personal data of an employee or student to other persons (especially an employee of the personnel department) under any circumstances without the written personal permission of the employee or student;

To maintain a healthy lifestyle and take care of the health of others, to support the growth of aesthetic and ecological culture; Deliberately not to flaunt their material well-being, exerting various pressures on the spiritual, economic, social status of others and in various other ways;

To enter the sports complex in sports clothes and shoes; To take care of sports equipment, return sports equipment to the designated places after training, observe the established procedure for the work of the sports complex;

To maintain cleanliness in the classrooms, buildings and the territory of the institute adjacent to the buildings;

Not to pollute the territory, to throw waste into special boxes placed in specially designated places;

Not to leave a personal car in a prohibited place, not to violate traffic rules, as well as not to create danger when using vehicles, use only vehicles belonging to it and ensure compliance with all established rules;

During non-working (school) hours, they are obliged to observe generally accepted norms of etiquette, avoid antisocial behavior. In some cases, the student or other employees must notify the head, the management of the institute of misconduct committed off-duty.

6. Additional requirements for ethics compliance:

a) Students, ordinators: - constantly improve the culture, culture of speech and communication; - Actively support and strengthen the system of self-government of students, residents to develop creative activity and foster a collective culture; - do not discuss and do not interfere with the assessment of other (other than yourself, others) students with the teacher;

- during the procedure for the protection of written works and rating control, do not intentionally or inadvertently receive illegal outside assistance (do not use a telephone or other equipment), do not provide assistance to others;

- Not to provide assignments or written works prepared by other persons on their behalf; - not to miss classes without a reason (consciously or not) and not to be late for classes without a reason and not to enter;

- It is useless, inefficient, pointless not to go on the territory of the Institute during training sessions;

- Not to leave the territory of the Institute without the permission of the dean of the faculty, head of the Master's department during classes;

- In case of a conflict situation between all types of managers and employees or students of the Institute, restrain your emotions, be patient, behave reasonably and appeal to the appropriate department and staff (coach-teacher (tutor) or dean's office, department of managers and primary organizations of the Youth Union of Uzbekistan, the Center for Spirituality and Enlightenment), do not to allow unauthorized interference in the rights and freedoms of others;

- To be active and attentive in the educational process and strictly follow the instructions of the teacher, obey the legal requirements and tasks of the teacher;

- not to talk to other people, classmates and not to engage in activities unrelated to the lesson, not to use the phone on an equal footing, turn off the personal telephone before the lesson;

- take care of all types of equipment of the institute, do not write on tables and chairs, take care of them, and in some cases do not handle them carelessly, knocking on tables and chairs;

- in any case, not to leave paper, gum and other unnecessary things on the territory of the institute (classrooms, building corridors, halls) during the lesson or at other times;

- not to eat and not to chew gum during classes, as well as to use a personal computer and other means of communication only with the permission of the teacher; - The teacher should address the employee with a question or request during the lesson, with his hand raised and after permission;

- Observe the order of the queue and the established rules when ordering and receiving meals in public catering places; - Strictly observe the internal regulations in the student dormitory (officially presented by the responsible person);

- They are obliged not to interfere with, encourage others, or interfere with the performance of tasks other than those provided for by laws and an employment contract;

- as the institute is an administrative territory and an educational institution, it is mandatory not to come to the educational institution in clothes prohibited by this rule;

- Strictly observe the internal regulations at the entrance and exit to the territory of the Institute and educational processes, economic and administrative buildings, attend the institute in the clothes of a representative of the scientific and

intelligent population, do not come to the institute with a beard grown intentionally or inadvertently, attend classes in compliance with these rules and is obliged to attend the administrative building of the Institute, attend classes in uniforms installed for the institute and medical personnel;

- during classes and in his spare time, he should pay special attention to respect for adults, respect for younger children, mutual respect with strangers;

- based on the interests of public safety, if possible, drive up to the institute by public transport;

б) All managers, teachers, tutors and employees of the Institute:

- observe the internal regulations of the Institute during working hours;

- before a vacation or upon termination of an employment contract, leave the place of work in a condition that meets the requirements, hand over office equipment and other materials to the responsible persons and comply with the established procedure;

- observe the rules of conduct and provision of information when using the phone and communicating by phone within the administrative territory of the Institute;

- to educate young people, working and other youth in the spirit of patriotism;

- Healthy lifestyle among young people to determine their lifestyle, warn them about the vices of alcoholism and drug addiction, various other deadly threats and extremist influences alien to us, attacks of "foreign culture", and form their immunity against them;

- to promote the education of students morally virtuous, spiritually enlightened, intelligent, knowledgeable, to develop effective and useful forms and methods of spiritual and educational work;

- not to commit actions that cast doubt on the conscientious performance of their official duties, not to discuss with students the professional and personal shortcomings of their colleagues;

- Not to expel students from educational activities without grounds, and also not to threaten the exclusion of a student from the number of students of the institute (dismissal from the course for the course) or forcing a student or employee to refuse to study, threaten his health and ability to work, threatening his dismissal, in various ways, not to exert psychological and other pressure, not to allow exclusion his from among the students (transfer from course to course) without explanation;

- in the study group (course) they fulfill such requirements as providing written information and notifications about the general cultural situation of students' behavior to the deans of the faculty in cases where it is necessary to take measures of influence;

- In any case, the employee must comply with the regime of working time and rest time, not interfere with work, except for the duties assigned to him by the position, and in any case respect others or an employee holding a position one step below him, in any case respect his rights and freedoms protected by law, not to do this, not to provide various pressure on him, on his personal life and activities

outside of work hours should contribute to improving the quality of education and stabilizing social life.

-the spiritual environment at the institute, without interfering, giving any task to a student or employee on the basis of the powers assigned to him by law and by service, and performing tasks with a preliminary understanding of the end of the request;

-Illegal rejection and abuse of official position by an employee of any order is the basis for liability in accordance with the law.

7. Encouraging staff and students.

7.1. During the academic year, employees and students who have fully complied with this Rule, who have contributed to the creation and strengthening of a high moral and ethical environment at the Institute, are subject to the recommendations of the management, deans of faculties, heads of departments and other structural units, in accordance with the established procedure, taking into account circumstances not prohibited by labor legislation and other laws, if possible, employees and students (including their parents) can be financially or morally encouraged by the management of the institute.

8. The importance of conformity for certification and other processes

8.1. Compliance with this rule by employees is taken into account when conducting attestations, appointing to higher and other positions, forming a personnel reserve for promotion.

9. Responsibility for violation of the rules.

9.1. Violation of these Codexes and Rules by all types of managers and employees of the Institute, students, is the basis for bringing them to justice in accordance with the established procedure. This Codex and the Rules based on it have the same equal rights and obligations for all.

10. Mutuality in violation of rules and internal procedures.

10.1. In case of violation of these Rules by managers and employees, teachers, residents and students, they are responsible for violating the discipline of work and study in accordance with the internal regulatory documents of the Institute, labor legislation. All labor relations can be resolved through higher authorities in cases that are not resolved at the institution level.

11. Requirements for interaction and clothing of employees and students of the institution:

11.1 In order to form the image of a serious, hardworking and tastefully intelligent person, in accordance with generally recognized ethical rules, the requirements of the corporate dress code are observed for all categories of managers and employees or students of the Institute.

11.2. At the institution, management personnel, teachers, doctors (or future teachers, doctors, students) are required to dress accordingly to their profession.

Students who are considered medical workers and future medical workers are obliged to behave with dignity, should know the art of self-government, the culture of mutual interaction and communication, and in communicating with colleagues, peers and in some cases with patients should show honor, respect, mutual respect, kindness. Teachers and tutors, educators should set an example for students.

11.3 From the point of view of a team of medical training and medical-preventive institutions (hereinafter referred to as the team) with high moral qualities: Management of employees in a team (rector, vice-rector, dean, department head, department, respect the heads of departments and their deputies and managers equated to them). In the interaction between the members of the team, it is considered necessary to correctly and reasonably accept critical opinions (expressed in a correct and reasonable form), draw conclusions from critical opinions of a recommendatory nature, strictly monitor compliance with the necessary recommendations by the criticizing employee, especially to managers and managerial employees;

From the point of view of ensuring the freedom of speech of a member of the community does not guarantee the right to slander, insult, use of obscene words in relationships, which is the basis for bringing to justice;

Collective appeal at the cultural level strengthens relationships. Official (preliminary information about the negative consequences that violate the quality of education and the stability of the socio-moral environment in society in the first place) appeals to the employer-manager may be addressed to a higher authority in a number of cases when the manager ignores them. It is advisable to contact the instructor in the prescribed manner. Reliability, benevolence, fairness, proximity to the truth, reasonableness and sincerity are of paramount importance in informal appeals;

Members of the community (students, teachers, etc.) should walk on the side of the road on the territory of the higher educational institution. When meeting each other, it is recommended that students greet each other first of all, teachers and staff, men and women and young people. The exception is the handshake, which can be reciprocated only after the elderly person shakes hands first. When greeting, it is necessary to observe Uzbek, ancient national customs and in any case observe mutual culture, an enlightened person and a benevolent person;

11.4. It is prohibited to post questions on the Internet that are not characteristic of national and universal values or related to internal problems of medical educational and medical-preventive institutions, or to use them for various purposes. It is strictly prohibited to create, store, distribute information on computers that is not related to medical educational and medical-preventive institutions, as well as various films, illegal religious information, obscene images, materials promoting national, racial, ethnic, religious enmity.

11.5. It is necessary to observe the order of the queue when eating in public catering places, show respect for teachers, women and the elderly, observe the order established in the dining room.

11.6 To be polite with all types of employees of the Information Resource Center-Institute, take care of books and equipment, do not talk loudly in the

classrooms of the Institute, halls and inside the administrative building, office premises, do not disturb others, do not leave paper, gum and other waste, be polite in relationships, the rules for receiving and transferring books must be observed.

11.7 To preserve the existing equipment in student dormitories, from which it is advisable to comply with the rules of use, use of sanitary and hygienic premises, "Rules of the student dormitory" and "Rules of the internal regulations of the student dormitory».

11.8. Taking into account that appearance is the primary source of information about who and what a person is, and is an important activity in his lifestyle and everyday life, in medical and educational, scientific and educational institutions, in some cases, the team of medical and preventive institutions, in some cases, the culture of dressing of the collective is extended this code and rules, in addition, Order of the Ministry of Health No. 88 dated 03/24/2022 and 03/29/2021 The requirements of Order No. 506 of the Ministry of Higher and Secondary Special Education dated November and must be regulated by this order and everyone must comply with it. Including

11.8.1. Requirements for female professors and teachers, medical workers and female students studying at the Institute: -employees must show respect and kindness to their colleagues, as well as when communicating with patients; - types of outerwear dressing gown or medical workwear white workwear white (other colors of workwear between departments must be agreed within) made of natural fabric, easily and quickly erased, comfortable to wear, not tight, without unnecessary decorations, not attracting attention, classic it is important that it consists of a suit or dress; - suits, skirts and dresses should be made of classic striped or non-striped fabrics, and the blouse should be a flowing color. The length of the skirt should not be above the knee; - accessories (bags, glasses and jewelry) should also be selected in accordance with the corporate style, without unnecessary jewelry, jewelry (rings, rings, etc.) should not be conspicuous. must be worn reusable; - the hair must be gathered together, braided or combed, without unnecessary accessories; - the white robe and the corresponding headdress must be clean, the robe must be below the knee, as long as possible (depending on the season), classic style, without foreign and various branded inscriptions; - shoes should be comfortable and easy to clean (it is convenient to use disinfection methods), do not make unnecessary noise when walking; - the hands of medical personnel should be clean, not overly decorated, nails should be cut short.

11.8.2. Requirements for men-professors, medical staff and students working at the Institute: - employees should show respect and kindness to their colleagues, as well as during communication with patients; - it is required that the type of outerwear consists of a suit, trousers, shirt and tie of a classic shape;

- suits and trousers should be made of striped fabric, and shirts should be light-colored;

- the width of the tie is average, the length is up to the waist, and the color should be chosen for a suit and shirt;

- students should have student-friendly briefcase bags in which they can carry the necessary accessories and the color of which corresponds to outerwear.;

- the white coat and the corresponding headdress must be clean, flat, below the knee, long (depending on the season), classic style, without foreign and various branded inscriptions.

- the student's hair should be trimmed, cropped short, and his beard shaved off.

11.9. It is prohibited to dress professors and teachers, staff and students of the institution:

11.9.1. For female professors, staff and students: - it is forbidden to wear blouses and shirts shorter than the knee, made of transparent and shiny fabrics, with a tight fit, open chest, stomach and shoulders; - it is forbidden to wear "torn" denim clothing, with inscriptions incompatible with spiritual and moral education, various advertising information, state symbols, images and inscriptions promoting violence and sexual elements as decorations;

- it is prohibited to wear sportswear (during classes and trainings, on the territory of the administrative building of the Institute (in sneakers and sportswear), shorts and sneakers (except for physical education lessons and after classes in the student dormitory, sports grounds);

- carrying educational materials in bags intended for household and commercial purposes; - wearing jewelry or metal objects on different parts of the body, except for ears and fingers; - it is prohibited to have various foreign and other branded labels on white coats and clothes;

- it is not allowed to add elements reflecting belonging to different religions and denominations and subcultures (hijab, kashaya, cross, etc.) to the uniform of the teaching staff and students admitted to the institute.

11.9.2. For male teachers, staff and students:

- narrow, shiny, sticky to the body and not corresponding to spiritual and moral education, various advertising information, images and inscriptions promoting violence, elements of a sexual nature, "torn", "torn" and sewn from denim. it is forbidden to come to study and to the administrative building of the institute, to places of practice in clothes; - the general appearance of employees working in the institution should be average and neat, without various images on visible areas of the skin;

- it is not allowed to add elements (kippah, kashaya, cross, etc.) reflecting belonging to different religions and faiths and subcultures to the uniforms of professors, staff and students, hair regrowth (in the same condition as a woman's hair).. Senior and working staff, faculty and students of the Institute are prohibited from wearing outerwear (raincoat, coat, jacket, etc.) in the assembly hall and office premises (except for health reasons and valid reasons). In accordance with the demand for clothes, a portrait of the model will be created separately at the institute, and photo banners will be installed at the main entrances to the buildings. The appearance and clothing of employees, students and workers should be neat and clean. The dress and behavior of supervisors, teachers, tutors and deputies should serve as an example for other employees or students.

Applying various bodyguard-style drawings to the body, tattoos and wearing expensive jewelry and earrings (demonstrating wealth) are considered a violation of the rules of etiquette. In this case, it is forbidden to come to medical institutions and educational institutions.

12. Standards of official communication of managers, teachers and employees or students of the Institute Public information of managers and employees or students of the Institute means and when interacting with citizens must comply with the following rules and regulations of official communication:

To carry out their actions in the interests of the Institute, to maintain and improve its image, not to commit actions that harm the name and interests of the Institute's employees, students and workers, medical workers, as well as by their exemplary behavior when communicating with them and in their correspondence on social networks to create a high positive impression of the institution; Not to disseminate information about the Institute, its employees, students that is not true or misinterpreted, allowing for misinterpretation, not to allow the dissemination of such information, as well as not to make speeches on this topic in public places and on social networks. ;

not to disclose information about the personal lives of employees, students without their consent;

Not specifying information about employees, students and doctoral students not related to their professional and educational activities;

Not specifying information about employees, students and doctoral students not related to their professional;

Follow the rules for the provision of official information; Provide the requested information only in a reasonable form, in accordance with the requirements of sufficiency (extremely brief, but extremely detailed) and reliability (not requiring repeated verification);

Not to use improperly the information obtained in the performance of their official duties, and also not to distribute it without the permission of the management of the institute;

Not to unreasonably criticize the activities and professional actions of all types of managers and employees or students of the institute in the educational process, public speeches, as well as unreliable, unjustified actions of public authorities and management and the activities of the institute, its employees in the media and various social networks and not to discuss or express judgments about them without good reason.

13. Compliance with working and studying hours. All types of managers and employees or students of the institute must come to classes and work on time, leave on time, observe labor and academic discipline.

14. The Prohibition of immoral and inappropriate behavior in the institution. It is strictly forbidden to engage in the following unethical and inappropriate behavior that prevents the training of all types of managers and employees or

students of the Institute, as well as managers and employees from working at the Institute:

Committing any offense or crime, including misinformation, insults, baseless, unjustified raising of voice, violation of the rights and freedoms of others, consumption and distribution of narcotic drugs, psychotropic substances and their analogues, alcohol and tobacco products;

Disturbing the peace or tranquility, fighting, gambling or other risk-based games;

Inflicting material and moral damage to the institution, negatively affecting its reputation;

Physical, moral or material damage to all managers and employees or students of the Institute; Pollute the environment of the institute in any way;

Drinking alcoholic beverages and smoking tobacco or other products, as well as being intoxicated in buildings and in the courtyard of the Institute, as well as on the territory adjacent to the buildings of the Institute and at a distance of at least 500 meters from them, storing information that does not belong to the Institute on computers belonging to the institute contrary to appearance and the established aesthetic rules, as well as the preparation, viewing, storage, distribution and promotion of various films, illegal information, obscene pictures and films, any materials promoting the national, racial, ethnic, religious hatred, extremist, separatist and fundamentalist sentiments; Behavior that interferes with educational activities and work, as well as the tranquility of employees and students (unintentional use of radio, television, multimedia and sound devices);

Posting on the Internet and other social networks of materials that are not typical of universal and national values or damage the reputation of the institution, its employees, or using them for various illegal purposes. Aggression that humiliates the honor and dignity of people, rape and cruelty, incitement of interethnic conflict, religious orientation, terrorism, extremism on the part of all types of managers and employees or students of the Institute, which reduces the reputation, value and prestige of the institute, leads to moral violation of the educational process, and fundamentalism, as well as the use and distribution of photographs, videos and audio recordings showing obscene and romantic scenes are prohibited. As well as unreliable, groundless, which negatively affects the honor and dignity and reputation of public authorities and management and the activities of the institute, its employees and students.